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**GEN 3 SERVICES**

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**GEN 3.1 AERONAUTICAL INFORMATION SERVICES**

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**3.1.1 RESPONSIBLE SERVICE**

3.1.1.1 Aeronautical Information Services is a unit of the Air Traffic Services Division of the Civil Aviation Authority of Singapore which ensures the flow of information necessary for the safety, regularity and efficiency of international and national air navigation within the area of its responsibility as indicated under paragraph 2 below. It consists of the AIS Headquarters and International NOTAM Office (NOF). Changi and Seletar AIS Aerodrome units operate 24 hours at the same location.

**3.1.1.2 AIS Headquarters**

Post: Aeronautical Information Services  
Civil Aviation Authority of Singapore  
60 Airport Boulevard, #04-01, Changi Airport Terminal 2  
Singapore 918141

Tel: (65) 64227036  
Fax: (65) 64410221  
E-mail: [caas\\_singaporeais@caas.gov.sg](mailto:caas_singaporeais@caas.gov.sg)

**3.1.1.3 International NOTAM office (NOF) and Changi and Seletar AIS Aerodrome Units**

Post: Singapore Air Traffic Control Centre (SATCC)  
60 Biggin Hill Road  
Singapore 509950

Tel: (65) 65956056 (Duty Supervisor)  
Tel: (65) 65956053 (NOF)  
AFS: WSSSYNYX (NOF)  
Tel: (65) 65956052 (Changi FPL Officer)  
Fax: (65) 65431826 (Changi AIS)  
AFS: WSSSZPZX (Changi AIS)  
Tel: (65) 64812909 (Seletar FPL Officer)  
Fax: (65) 64833044 (Seletar AIS)  
AFS: WSSLZPZX (Seletar AIS)

The service is provided in accordance with the provisions contained in ICAO Annex 15 - Aeronautical Information Services and the guidance material in the Aeronautical Information Services Manual (Doc 8126 - AN/872).

**3.1.2 AREA OF RESPONSIBILITY**

3.1.2.1 Aeronautical Information Services is responsible for the collection and dissemination of information for the entire territory of Singapore and for the airspace over the high seas encompassed by the Singapore Flight Information Region.

3.1.2.2 For the following airspace within Jakarta FIR, AIS is jointly provided by Indonesia and Singapore:

The area bounded by 031727N 1052959E 012450N 1061648E 001030N 1045656E 000000N 1050340E 000000N 1044330E thence around the arc of a circle radius 90 NM centred on 011324N 1035124E to 013430N 1022353E 011300N 1033000E 011408N 1033142E 011200N 1033900E 011046N 1034015E 010800N 1034500E 011500N 1040000E 011800N 1043000E 012921N 1043441E 011947N 1044606E 021838N 1052205E 023641N 1051311E 024348N 1050854E 025010N 1051210E 031453N 1052619E 031727N 1052959E excluding the Tanjungpinang Terminal Control Area (TMA) and Control Zone (CTR).

Vertical limit: SFC to FL370

### 3.1.3 AERONAUTICAL PUBLICATIONS

3.1 Aeronautical information is provided in the form of Aeronautical Information Products containing the following elements:

Aeronautical Information Publication (AIP) and related amendment service;  
AIP Supplement (AIP SUP);  
Notice to Airmen (NOTAM) and Pre-flight Information Bulletins (PIB);  
Aeronautical Information Circulars (AIC); and  
Aeronautical Charts

NOTAM and related monthly checklists are disseminated via the AFS and PIB via internet. All the other elements of the Aeronautical Information Products can be retrieved from AIM-SG URL at <https://aim-sg.caas.gov.sg>

### 3.2 Aeronautical Information Publication (AIP)

AIP Singapore is the basic aeronautical information document published for the Republic of Singapore and contains information of a lasting character essential to air navigation. It is available in English only. It is maintained up-to-date by a regular amendment service.

### 3.3 Amendment service to the AIP (AIP AMDT)

AIP AMDT is published in accordance with the established regular intervals (see GEN 0.1-2 paragraph 3.2). It incorporates permanent changes to the AIP on the indicated publication date.

A brief description of the amendments and changes made are provided in the AIP AMDT cover page.

Each AIP AMDT cover page also includes references to the serial numbers of those elements, if any, of the Integrated Aeronautical Information Package which have been incorporated into the AIP by the amendment.

Each AIP AMDT is allocated a serial number which is consecutive and based on the calendar year. The year, indicated by two digits, is a part of the serial number of the AIP AMDT.

### 3.4 AIP Supplement (AIP SUP)

Temporary changes of long duration (3 months or more) and information of short duration which contains extensive text and/or graphics, supplementing the permanent information contained in the AIP, are published as AIP SUP. Operationally significant changes to the AIP are published in accordance with the AIRAC system and its established effective dates, and are identified clearly by the acronym AIRAC.

Each AIP SUP (regular or AIRAC) is allocated a serial number which is consecutive and based on the calendar year.

An AIP SUP is kept as long as all or some of its contents remain valid. The period of validity of the information contained in the AIP SUP will normally be given in the AIP SUP itself. Alternatively, NOTAM may be used to indicate changes to the period of validity or cancellation of the AIP SUP.

The checklist of current AIP SUP is published in the monthly plain-language NOTAM List.

### 3.5 NOTAM and Pre-flight Information Bulletins (PIB)

A NOTAM contains information concerning the establishment, condition or change in any aeronautical facility, service, procedure or hazard, the timely knowledge of which is essential to personnel engaged in flight operations. Each NOTAM contains information in the order shown in the ICAO NOTAM format and is composed of abbreviated phraseology assigned to the ICAO NOTAM code complemented by ICAO abbreviations, indicators, identifiers, designators, callsigns, frequencies, figures and plain language. NOTAM originated and issued for Singapore FIR and the airspace within Jakarta FIR where AIS is jointly provided by Indonesia and Singapore are distributed in 'A' series.

NOTAM are published as and when necessary to disseminate information of direct operational significance which:

- a) is of an ephemeral nature;
- b) requires advance distribution; or
- c) is appropriate to the AIP but needs immediate dissemination.

Each NOTAM is assigned a 4-digit serial number preceded by the letter 'A' indicating the series, followed by a stroke and 2 digits indicating the year of issue. The serial numbers begin with 0001 every year. A checklist of current NOTAMs is issued every month via the AFS. Additionally, a monthly plain language list of valid NOTAM, including indications of the latest AIP Amendment, AIP Supplement, AIC issued and a checklist of current AIP Supplements is also retrievable online at <https://aim-sg.caas.gov.sg>

NOTAM are exchanged with other International NOTAM Offices (NOF) as follows:

<b>NOTAM exchanged with other NOF</b> (R=Received only, S=Sent only, EAD=Received from/Sent to European AIS Database)		
Abu Dhabi	Jakarta	Paro (R)
Addis Ababa	Jeddah	Phnom Penh (R)
Almaty (EAD)	Johannesburg	Plaisance
Amman (EAD)	Kabul	Port Moresby
Amsterdam (EAD)	Karachi	Praha (S)
Ankara (EAD)	Kathmandu	Pyongyang
Antananarivo	Khartoum (R)	Riga (EAD)
Athinai	Kobenhavn (EAD)	Roma
Baghdad	Kolkata	Sanaa
Bahrain	Kuala Lumpur	Sarajevo (S)
Baku (EAD)	Kuwait	Seoul
Bangkok	Kyiv (EAD)	Shannon (EAD)
Beijing	Lisboa (EAD)	Sofia
Beograd (EAD)	Ljubljana (EAD)	Stockholm (EAD)
Brasilia (S)	Lobamba (R)	Taipei
Brazzaville (R)	London (EAD)	Tallinn (EAD)
Brunei	Luqa (EAD)	Tbilisi (EAD)
Bruxelles (EAD)	Macao	Tehran
Bucuresti (EAD)	Madrid (EAD)	Tel Aviv
Budapest (EAD)	Mahé	Tirana (EAD)
Cairo (S)	Male	Tokyo
Canberra	Manila (EAD)	Tripoli
Chennai	Maseru (R)	Vientiane
Christchurch	Minsk (EAD)	Vilnius (EAD)
Colombo	Moskva	Warsaw (S) (EAD)
Damascus (R)	Mumbai	Washington
Dar es-Salaam (R)	Muscat	Wien (EAD)
Dhaka	Nadi	Windhoek (R)
Frankfurt (EAD)	Nairobi	Yangon
Hanoi	New Delhi	Yerevan (S) (EAD)
Harare	Nicosia (EAD)	Zagreb (EAD)
Helsinki (EAD)	Ottawa	Zurich
Hong Kong	Paris (EAD)	

### SNOWTAM

Series S (SNOWTAM) comprises information concerning the presence or cessation of hazardous conditions due to snow, ice, slush, frost, standing water or water associated with snow, slush, ice or frost on the movement area.

SNOWTAM is issued for Singapore Changi Airport and Seletar Airport in accordance with ICAO PANS-AIM (Doc 10066), Appendix 4 by the International NOTAM Office (NOF).

Pre-flight Information Bulletin (PIB), a recapitulation of valid NOTAM in plain language, can be retrieved from AIM-SG URL: <https://aim-sg.caas.gov.sg>

### 3.6 Aeronautical Information Circular (AIC)

Aeronautical Information Circular (AIC) contains information on the long-term forecast of major change in legislation, regulations, procedures or facilities; information of a purely explanatory or advisory nature liable to affect flight safety; and information or notification of an explanatory or advisory nature concerning technical, legislative or purely administrative matters which is inappropriate to the AIP or NOTAM, and is published as required.

Each AIC is numbered consecutively on a calendar year basis. The year, indicated by 2 digits, is a part of the serial number of the AIC. A checklist of current AIC is issued in the form of an AIC once a year.

### 3.7 Aeronautical Charts

Aeronautical charts are a visual representation of a portion of the Earth specifically designated to meet the needs of air navigation.

### 3.8 Sale of publications

The Aeronautical Information Products can be accessed freely via AIM-SG URL: <https://aim-sg.caas.gov.sg>.

#### 3.8.1 AIRAC SYSTEM

3.8.1.1 In order to control and regulate operationally significant changes requiring amendments to charts, route manuals, etc., such changes, whenever possible, will be issued on predetermined dates according to the AIRAC SYSTEM. This type of information will be published in an AIRAC AIP Supplement.

3.8.1.2 AIRAC information will be issued so that the information will be received by the user not later than 28 days, and for major changes not later than 56 days, before the effective date. The table below indicates AIRAC effective dates for Years 2022 to 2026:

AIRAC Effective Dates				
Year 2022	Year 2023	Year 2024	Year 2025	Year 2026
27 January	26 January	25 January	23 January	22 January
24 February	23 February	22 February	20 February	19 February
24 March	23 March	21 March	20 March	19 March
21 April	20 April	18 April	17 April	16 April
19 May	18 May	16 May	15 May	14 May
16 June	15 June	13 June	12 June	11 June
14 July	13 July	11 July	10 July	09 July
11 August	10 August	08 August	07 August	06 August
08 September	07 September	05 September	04 September	03 September
06 October	05 October	03 October	02 October	01 October
03 November	02 November	31 October	30 October	29 October
01 December	30 November	28 November	27 November	26 November
29 December	28 December	26 December	25 December	24 December

3.8.1.3 A TRIGGER NOTAM will be originated giving a brief description of the contents of the AIRAC AIP Supplement, the effective date and time, and the reference number of the AIRAC AIP Supplement. This trigger NOTAM will come into force on the same effective date and time as the AIRAC AIP Supplement and will remain in force until 14 days after the effective date.

3.8.1.4 A NIL AIRAC NOTAM will be issued one cycle before the AIRAC effective date if no information is submitted for publication of an AIRAC AIP Supplement for an AIRAC effective date. The NIL AIRAC NOTAM will remain current for a duration of 14 days.

**3.8.2 PRE-FLIGHT INFORMATION SERVICE AT AERODROMES**

<i>Aerodrome</i>	<i>Briefing Coverage</i>	<i>Availability of Bulletins</i>
<b>SINGAPORE CHANGI</b>	All route stages emanating from Singapore.	Pre-flight Information Bulletin (PIB) can be retrieved from AIM-SG URL - <a href="https://aim-sg.caas.gov.sg">https://aim-sg.caas.gov.sg</a>
<b>SELETAR</b>		

**3.8.3 DIGITAL DATA SETS**

To be developed.

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